

Notice of Meeting



Governance and Audit Committee

Tuesday, 25 March 2008 at 6.30pm

**In Committee Room 2, Council Offices,
Market Street, Newbury**

Date of despatch of Agenda: Wednesday 12 March 2008

For further information about this Agenda, or to inspect any background documents referred to in Part I reports, please contact Vicky Wheatley, Policy & Research Officer on (01635) 519241, e-mail: vwheatley@westberks.gov.uk

Further information and Minutes are also available on the Council's website at www.westberks.gov.uk

Governance and Audit Committee to be held on 25 March 2008 (continued)

- To:** Councillors: Jeff Beck (*Chairman*), Paul Bryant, Tony Linden, Irene Neill, Julian Swift-Hook, Tony Vickers (*Vice-Chairman*) and Quentin Webb.
- Substitutes:** Councillors: Pamela Bale, Lee Dillon, Owen Jeffery and 1 vacancy.
- Guests & Officers:** David Holling (Head of Legal and Electoral Services), Charles Morris (Risk Manager) and Ian Priestley (Assurance Manager).

Agenda

Part I

	Page No.
1. Apologies. To receive apologies for inability to attend the meeting (if any).	
2. Minutes. To approve as a correct record the Minutes of the meeting of this Committee held on 4 February 2008.	3 - 5
3. Declarations of Interest. To receive any Declarations of Interest from Members.	
4. Risk Management Strategy. <i>Purpose: To outline the revised Risk Management Strategy for the Council.</i>	6 - 14
5. Strategic Risk Register. <i>Purpose: To outline the revised Strategic Risk Register for the Council.</i>	15 - 33
6. Internal Audit Strategy and Plan. <i>Purpose: To review and approve the Audit Strategy and Plan for the coming financial year.</i>	34 - 46 70 - 90
7. Annual Review of the System of Internal Audit. <i>Purpose: To carry out the annual review of the system of internal audit as required by the Accounts and Audit Regulations 2006.</i>	47 - 62
8. Local Code of Corporate Governance. <i>Purpose: To approve a new Local Code of Corporate Governance for the Council.</i>	63 - 69
9. Exclusion of the Press and Public. <i>RECOMMENDATION: That members of the press and public be excluded from the meeting during consideration of the following items as it is likely that there would be disclosure of exempt information of the description contained in the paragraphs of Schedule 12A of the Local Government Act 1972 specified in brackets in the heading of each item. Rule 9.10.4 of the Constitution also refers.</i>	

Part II

10. **Transport Investigation Report.** 91 - 94
(Paragraph 1 – information relating to an individual)
(Paragraph 2 – information identifying an individual)
Purpose: To inform the Committee of the outcome of an investigation into a financial irregularity.

Andy Day
Head of Policy and Communication